

Annex 1 - Licensing Services Fees 2024/25

Notes:

- Licensing fees are set by Licensing and Appeals Committee under delegated powers. 2022/23 fees are being presented to the Licensing and Appeals Committee on the 29 November 2023.
- All Taxi fees would need to go out on consultation for 4 weeks and advertised in local paper. If TMBC receives any objections, then a new Licensing and Appeals Committee will need to consider any objections made.
- Fee increases are currently scheduled to be discussed at the Licensing and Appeals Committee meeting on the 29 November 2023.
- Licensing Act 2003 fees are set by Central Government
- Gambling Act fees upper limits are set by Government – TMBC is at the top of the permitted fees we can charge.
- Animal licences are between one and three years depending on star rating granted on grant or renewal.

Driver Licences – 3 years	2023-24	2024/25	Sevenoaks No increase for 22/23	Maidstone	Tunbridge Wells
Hackney Carriage (New)	269*	281*	264	353* (includes £24 to unmet demand survey plus £8.5 for maintenance of TV monitor)	
Private Hire (New)	269*	281*	264	271	
Dual	297*	310*	264	353* (includes £24 to unmet demand survey plus £8.5 for maintenance of TV monitor)	284*
Hackney Carriage (Renewal)	269*	281*	183	344 (includes £24 to unmet demand survey plus £8.5 for maintenance of TV monitor)	

Driver Licences – 3 years	2023-24	2024/25	Sevenoaks No increase for 22/23	Maidstone	Tunbridge Wells
Private Hire (Renewal)	269*	281*	183	266	
Dual (Renewal)	297*	310*	183	344 (includes £23.50 to unmet demand survey plus £8 for maintenance of TV monitor)	239*

*Includes cost of DBS check at £38

Vehicle Licences – one year	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Hackney Carriage (New)	280*	294	325	327 (includes £24 to unmet demand survey plus £8.50 for maintenance of TV monitor)	316 (includes £30 to unmet demand survey)
Private Hire (New)	270*	284	297	302	278
Hackney Carriage (Renewal)	260*	273	325	327 (includes £24 to unmet demand survey plus £8.50 for maintenance of TV monitor)	294 (includes £30 to unmet demand survey)
Private Hire (Renewal)	260*	273	297	302	257

* Includes cost of plates and door insignia in case of Hackney Carriage – (does not include plate holders)

** Includes cost of replacement external and internal Plates - (does not include plate holders)

	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Plate Exempt Fee	47	48	42	34	49
Transfer from Hackney to Private Hire			78	74	77
Transfer from Private Hire to Hackney			99	74	77

Operator Licence	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
5 Year Licence – per vehicle	88	92	5 years - £747 (N)	5 years - £552 (N)	5 years - £623 (N)
During first year	88	92	5 years - £586 (R)	5 years - £462 (R)	5 years - £612 (R)
During second year	70	73	3 years - £534 (N)	3 years - £386 (N)	3 years - £415 (N)
During third year	53	55	3 years - £374 (R)	3 years - £313 (R)	3 years - £410 (R)
During fourth year	35	37	1 year - £324 (N)	1 year - £223 (N)	1 year - £2230 (N)
During fifth year	18	19	1 year - £164 (R)	1 year - £147 (R)	1 year - £213 (R)
			(N)= New (R) = Renewal	(N)= New (R) = Renewal	(N)= New (R) = Renewal
Add or remove a name from a vehicle or operator licence					14

Insurance Plates	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
(Hackney Carriage Vehicle)– first month	65*	68	Up to two months is (£95)		Up to two months is (£81)
(Hackney Carriage Vehicle)– each additional month	45	47			
(Private Hire Vehicle) – first month	56**	59			
(Private Hire Vehicle) – each additional month	45	47			

* Includes cost of external / internal Plates, Fare Chart and Insignia (does not include holders)

** Includes cost of external / internal Plates (does not include holders)

Additional Costs	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Driver Badge with plastic holder/lanyard & admin fee	14	15	24	12	11
Driver Badge with admin fee only (no holder)	13	14			
Plastic holder for Driver Badge & Lanyard only	1.10	1.20			
DBS administration fee			30.00		54
Change of driver type			54.00		
Replace Vehicle Plate				26	28
Change of Ownership of licensed vehicle			27.00	79	84

Additional Costs	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Duplicate paper licence			10.00		14
Change of name and address (driver badge not included)			18.00		14
Replace internal plate holder				2	
Vehicle exemption certificate					54

Knowledge Test	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Attempting knowledge test*	60	60	51.50	36	55
Attempting knowledge test again after first failure	60	60	51.50	36	55

Current fees and charges - Administration Fees

Administration charges	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
General	44	46	30	51	54
Transfer of Vehicle	22	23			
Change of name / address	12	13	13.5	13	13
Change of name / address for a drivers badge				23	
Copy of existing paper licence	13	13	13.50	13	13
Cheques referred to drawer					11

Current fees and charges - Scrap Metal Dealers

Scrap Metal Dealers	2023-24			2024/25		
	Part A Fee	Part B Fee	Total Fee	Part A Fee	Part B Fee	Total Fee
Scrap Metal – Mobile Collectors Licence (new and renewal)	78	222	300	258	89	347
Scrap Metal –Site Licence	104	296	400	343	119	462
Scrap Metal – Renewal of Site Licence	94	266	360	309	107	416

	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Scrap Metal – Mobile Collectors Licence (new and renewal)				320	331
Scrap Metal –Site Licence				525	543
Scrap Metal – Renewal of Site Licence				445	459
Minor admin change to licence				35	36
Variation of site manager				187	196
Variation from collector to site licence				228	235
Variation from site to collector licence				149	152

Current fees and charges - Street Trading Consents

Street trading consents	2024/25		
	Part A Fee	Part B Fee	Total Fee
Fixed pitch – annual consent	£252	£168	£420
Fixed pitch – monthly consent	£70	£0	£70
Fixed Pitch 1 – 7 days	£20	£0	£20

	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Initial application				Up to 12 trading days £32	74
Pitch fee				Up to 30 trading days £69	30
				Up to 90 trading days £189	
				Full years consent £405	

Current fees and charges – Film classification

	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Film classification	£80 per hour	£80 per hour			£79 per hour

Current fees and charges - Sex Establishments

Sex Establishment	2024/25			
	Part A Fee	Part B Fee	Total Fee	
Sex Establishments: sex shop or sex cinema	1000	1000	2000	<p>A judgment of the Supreme Court in a case involving Westminster City Council has provided further clarification of the type of costs which may be taken into account when setting fees, and when fees may be payable. Pending further guidance from the European Court of Justice, the judgment of the Supreme Court established that a licensing regime may operate on the basis that an applicant must pay:</p> <ul style="list-style-type: none"> <li data-bbox="1234 1002 1921 1074">i. on making the application, the costs of the application process and, <li data-bbox="1234 1118 1921 1230">ii. on the application being successful, a further fee to cover the costs of the running and enforcement of the licensing regime.

Current fees and charges – Boating licences

	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Pleasure boats	184	184		137	
Boatman	36	36		16.50	
Row boats	36	36		28	

Current fees and charges – pre-application advice

			2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Small application - up to one hour of advice			60			75
Medium application - up to two hours advice			130			155
Large application - up to four hours advice			250			294
Events up to 1000 capacity includes the cost of specialist officers and site visits.			360			397
Events between 1001 and up to 1999 capacity includes the cost of specialist officers and site visits.			500			559
Events between 2000 and up to 4999 capacity includes the cost of specialist officers and site visits.			700			773

Events 5000 people or more includes the cost of specialist officers and site visits.	1,000			1149
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Current fees and charges - Hypnotism licence

Hypnotism licence	2023-24	2024/25	Sevenoaks	Maidstone	Tunbridge Wells
Hypnotism licence	33	35			

	2023-24	2024/25	10% increase
Acupuncture, electrolysis and ear piercing (premises and 1 practitioner)	£175	£175	£193
Cosmetic piercing, tattooing, semi-permanent make up (premises and 1 practitioner)	£200	£200	£220
Additional treatments at same premises when applied for at the time of original application	£55	£55	£60
Additional practitioners at same premises	£55	£55	£60

Animal Welfare Licensing

Current Animal Welfare Licensing Fees -

This new fee tables spits out the fees into 9 Groups

Animal Welfare Licences	Part A Fee	Part B Fee	Total Fee	2024/25
GROUP 1 Provision of Boarding for Cats Provision of Boarding for Dogs in Kennels Home Boarders (1 to 5 boarded dogs) Dog Day Care (1 to 5 day care dogs) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	390	167	557	612
GROUP 2 Home Boarders (6 or more boarded dogs) Dog Day Care (6 or more day care dogs) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	445	167	612	673
GROUP 3 Dog breeders (1 to 5 breeding bitches) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	430	190	620	682
GROUP 4 Dog breeders (6 or more breeding bitches) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	460	190	650	715
GROUP 5 Hiring Out Horses Plus initial & 12 monthly veterinary fees based upon an hourly rate (including travel time)	400	205	605	665
GROUP 6 Selling Animals as Pets (Domestic or Small Shop unit) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	355	150	505	555
GROUP 7 Selling Animals as Pets (Retail Estate unit) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	400	170	570	627

Animal Welfare Licences	Part A Fee	Part B Fee	Total Fee	2024/25
GROUP 8 Keeping or Training Animals for Exhibition All licences last for 3 years Plus veterinary fees based upon an hourly rate (including travel time) if necessary	345	150	495	545
GROUP 9 Part A Agents, Franchises, Arrangers for Home Boarding and Day Care where Agent is NOT BOARDING THEMSELVES Plus veterinary fees based upon an hourly rate (including travel time) if necessary (up to 5 hosts) additional fee for every host	365 89			400 98
GROUP 9 Part B Licence to ARRANGE Home Boarding and Day Care where Agent is NOT BOARDING THEMSELVES Plus veterinary fees based upon an hourly rate (including travel time) if necessary additional fee for every 5 hosts *Where host has to apply for Home Boarding Licence in their own right with Group 1 or 2 licence fee payable plus Vet fee.	100			110
(1 to 5 Hosts)	281			309
(6 to 10 Hosts)	462			508
(11 to 15 Hosts)	643			707
(16 to 20 Hosts)	824			906
(21 to 25 Hosts)	1,005			1105
For each additional 5 hosts	181			199

Gambling Act 2005 Fees

<i>Classes of premises licence</i>	<i>Maximum conversion application fee for non-fast track application</i>	<i>Maximum non-conversion application fee in respect of provisional statement premises</i>	<i>Maximum non-conversion application fee in respect of other premises</i>	<i>Maximum annual fee</i>	<i>Maximum fee for application to vary licence</i>	<i>Maximum fee for application to transfer a licence</i>	<i>Maximum fee for application for reinstatement of a licence</i>	<i>Maximum fee for application for provisional statement</i>
Regional casino premises licence		£8,000	£15,000	£15,000	£7,500	£6,500	£6,500	£15,000
Large casino premises licence		£5,000	£10,000	£10,000	£5,000	£2,150	£2,150	£10,000
Small casino premises licence		£3,000	£8,000	£5,000	£4,000	£1,800	£1,800	£8,000
Converted casino premises licence	£2,000			£3,000	£2,000	£1,350	£1,350	
Bingo premises licence	£1,750	£1,200	£3,500	£1,000	£1,750	£1,200	£1,200	£3,500
Adult gaming centre premises licence	£1,000	£1,200	£2,000	£1,000	£1,000	£1,200	£1,200	£2,000
Betting premises (track) licence	£1,250	£950	£2,500	£1,000	£1,250	£950	£950	£2,500
Family entertainment centre premises licence	£1,000	£950	£2,000	£750	£1,000	£950	£950	£2,000
Betting premises (other) licence	£1,500	£1,200	£3,000	£600	£1,500	£1,200	£1,200	£3,000

Note: Tonbridge & Malling Borough Council are already charging the maximum per licence as allowed under the Gambling Act 20